



# Wells CARNIVAL

## Stallholder Risk Assessment

### Overview

The risk assessment helps you to evaluate risk on how you operate and then gets you to consider ways in which the risk can be reduced further. Wells Carnival is a family event, so make consideration for small children and the elderly.

You should consider what risk there is:

- For you and your staff when laying out and working your stall,
- For the general public visiting or purchasing from your stall.

If you have a risk assessment document already which covers the requirements below then please supply this to Wells Carnival Ltd for review as an alternative to the proforma below. You must inform Wells Carnival Ltd. of any changes to your risk assessment.

### Identify Hazards

For each stallholder, the relevant hazards should be identified. Use the guidewords below.

Guideword	Example Hazards
Slip, Trips and Falls	Uneven ground or obstructions and debris in access /egress routes and pedestrian areas, slippery surfaces
Manual Handling	Repetitive movements or movement of heavy or awkward items
Pedestrian/Vehicle Conflict	Parade, vehicle loading/unloading from site, limited clearance, etc.
Physical Hazards	Deep water or steep slopes
Natural Hazards	Pollen, dangerous plants, cuts from thorns, wasp & bee nests
Weather	High winds, flooding, sun, etc.
Thermal	Open flames, hot/cold surfaces
Electrical	Overloaded circuits, faulty electrical equipment or installation
Structural Failure	Poorly maintained equipment, overloading, etc.
Working at Height	Performance stages, elevated work platforms, ladders, etc.
Security	Public disorder, terrorism, protests, etc.
Food Poisoning	Unhygienic food storage/preparation, lack of refrigeration, etc.
Chemicals/Toxins	Cleaning solutions, exhaust gases, dust, etc.
Other Injury	High volume music, lighting/lasers, etc.

### Risk Assessment

For each hazard, consider who is at risk i.e. staff and / or members of the public. Also assess the level of risk for each hazards as high, medium or low.

### Control Measures

The methods in place to control the hazards should be recorded. This can include physical control measures such as fire extinguisher, or procedural controls such as ensuring that only qualified staff are permitted to use a piece of equipment. If it is considered that the control measures are insufficient, any additional controls which are required should be recorded.

### Responsibility

For each hazard, the person(s) responsible for ensuring that the necessary control measure(s) are in place shall be recorded.

### Further Information

For more information on the risk assessment requirement or for assistance, please contact George Rolt.  
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